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| Board Members:  Lisa O’Brien *President*  Julie McFarland  Sarah McDougald *Secretary*  Gail Howard | Voting Members:  Lisa O’Brien *President*  Julie McFarland  Sarah McDougald *Secretary*  Gail Howard | Voting Members Absent: | Date: April 4, 2022  Time: 12:00pm  Location: Seabrook Waffle House |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order 12:10pm |  | None |
| Prayer | Prayer by Lisa | None |
| Review of minutes | Reviewed by Sarah | Lisa motioned to pass the minutes. Julie seconded. |
| OLD BUSINESS: |  |  |
| Achelene | Achelene has already gotten her four steroid injections. WTH needs to pay the nurse for her time to give Achelene the injections. | Lisa motions to pay the nurse who gave Achelene the steroid injections $5 per visit, $20 total. Sarah seconds. Motion passed unanimously. |
| Statement of Faith | Julie presented her draft of the Statement of Faith. She explained this Statement of Faith is for the foundation, not for individual missionaries. Board agreed that a Statement of Faith is not necessary for individual missionaries because of the importance of bringing non-Christians for their journey through Christ. Statement of Faith had a few corrections by the Board. | Lisa motioned to pass the Statement of Faith with the amendments made by the Board. Julie seconds. Motion passed unanimously. |
| Gift Acceptance Policy (formally Guidelines to Donors) | Julie presented her draft of the Gift Acceptance Policy and the supporting federal tax documents, specifically IRS publication 526. Board agrees this policy should be separate from the bylaws. Board also discussed adding Paydes as a financial associate for the foundation if needed in Haiti. | Sarah motioned to pass the Gift Acceptance Policy (formally Guidelines to Donors) as is. Gail seconds. Motion passed unanimously. |
| Directors Insurance Policy | Julie presented the Directors Insurance Policy and opened the floor for questions on the policy. Lisa noted the discrepancies on the front of the page for correction. Lisa also noted the policy implies WTH has employees, which there are no employees with WTH. Lisa also questioned if the policy covers medical malpractice, as Lisa no longer has a medical malpractice policy for herself individually. Lisa questioned if it is possible to find a policy, either with this company or elsewhere, that will cover the WTH team for medical malpractice. Lisa stated that the most important part of the policy is for the individual directors to be covered. | Julie to get minor corrections changed. Julie to get insurance rep to answer questions and concerns by the Board.  Lisa to determine if medical malpractice insurance could be for only the duration of the mission trip and if such policy would cover outside of the United States. |
| Newsletter | Sarah, Gail, and Lisa to work on newsletter. Target date to send out is May 13. | Sarah, Gail, and Lisa to work on sending out a newsletter by May 13. Sarah to send Gail examples of the previous newsletters. |
| NEW BUSINESS: |  |  |
| Junior | Lisa presented; Fedelin is asking for $5 per hour to work with Junior on his English at 6 hours a week. While the Board wants to give Junior a chance, they believe there are other alternatives for Junior, such as a smart phone with internet, Duolingo, and YouTube. | Lisa motions to bring Junior a smartphone on the next trip in June. Sarah seconds. Motion passed unanimously. |
| Telehealth Patients | Pedre Alexis: Lisa working with Pedre to determine the cost of the procedure to remove the extra lump on his chest.  Prostitute with HIV and pregnant: Lisa and Teah Bland working together to determine the list of meds she can begin taking that will not affect the baby. | Lisa to continue to work with telehealth patients. |
| Bylaws and Director Positions | Board agrees that with the addition of a new director, it is time to re-review the foundation’s bylaws and director positions. | Lisa motioned to make Julie Vice President AND Alternative Treasurer of WTH effective immediately. Gail seconds. Motioned passed unanimously.  Board tabled the bylaw discussion for the next meeting. Julie will send out suggestions to edit the bylaws via email. |
| ANNOUNCMENTS |  |  |
| None. |  |  |
| NEXT MEETING |  |  |
| Next Meeting | May 4th at noon. Location TBD |  |
| AJOURNMENT |  |  |
| Closed at 2:45pm | Closing prayer by Julie |  |

Minutes recorded by Sarah McDougald